

No.SSCG-A-22019/1/2007-Admn. 828



भारत सरकार/Government of India
कार्मिक, लोक शिक्वयत तथा पेशान मंत्रालय
Ministry of Personnel, Public Grievances & Pensions
(कार्मिक तथा प्रशिक्षण विभाग/Department of Personnel & Training)
कर्मचारी चयन आयोग (उत्तर पूर्व क्षेत्र)
STAFF SELECTION COMMISSION (North Eastern Region)
हाउसफेड कॉम्प्लेक्स, वेस्ट एंड ब्लॉक, बेलतला बसिष्ठा रोड, दिसपुर, गुवाहाटी-781006।
HouseFed Complex, West End Block, Basistha Road, Dispur, Guwahati-781006.
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[Helpline Nos.:9085073593/9085015252].



Dated: 15/05/2018.

To

As per attached list.

Subject:- Circular for filling up of the posts of Accounts Officer and Accountant on deputation basis in the Regional office of Staff Selection Commission, Guwahati.

Sir/Madam,

With reference to the above cited subject, I am directed to forward herewith this office Circular dated 15.05.2018 with the request to circulate the same amongst the officers of your office as well as to the attached/subordinate offices under your establishment and to kindly forward the applications of any willing officers who are eligible and can be spared alongwith attested copies of upto-date CR/APAR dossiers for last 5 years and a certificate of vigilance clearance so as to reach this office latest by **26.06.2018**.

Encl:-As above.

Yours faithfully,

(M.Saikia)
Assistant Director (Admn).

Copy to:-

1. The Under Secretary (Estt-II), SSC, New Delhi with due reference to Commission Hqrs' letter No.22020/10/2018-Estt-II, dated 26/04/2018 for favor of information and necessary action.
2. All Regional offices of SSC with the request to upload the Circular on their websites respectively.
3. DPA for upload of the enclosed Circular on this office's website please.
4. T.O. F.No.SSCG-A-22020/1/2012-Admn.

Encl:- Same as above.

(M.Saikia)
Assistant Director (Admn).

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कर्मचारी चयन आयोग (उत्तर पूर्व क्षेत्र)

STAFF SELECTION COMMISSION (North Eastern Region)

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[Helpline Nos.:9085073593/9085015252].



Dated: 15.05.2018


C I R C U L A R

Subject:- Filling up of **01(one) post of Accounts Officer** and **01(one) post of Accountant** on deputation basis in the Regional office of Staff Selection Commission, Guwahati.

Suitable officers are required for filling up of one post each of Accounts Officer and Accountant on deputation basis in SSC (NER), Guwahati. Requirement to the posts are given in the Annexure-I & II and Application format in Annexure-III.

Terms & conditions:

1. Pay etc. of the officer will be regulated in accordance with the Department of Personnel & Training's O.M.No.2/29/91-Estt(Pay), dated 5th January, 1994 as amended from time to time.
2. Officers who volunteer for the post will not be permitted to withdraw their names later. Nominations which are not accompanied by the requisite personal data will not be considered.
3. Period of deputation will be initially 3 years [counting from the date of joining the post in this office] which may be extended for another year(s) subject to approval of the competent authority.
4. Applications of willing officers who are eligible and who can be spared are to be forwarded in the attached format Annexure-III in duplicate along with certificate of vigilance clearance and duly attested copies of upto-date CR/APAR dossiers of the officers for the last 5 years. The last date for receipt of applications complete in all respects is **26.06.2018**.
5. Applications routed through the competent authority and forwarded by such offices will only be entertained by this office for taking further action.


(Ngachan Zimik, IOFS)
Regional Director/NER.

NOTE: For wider publicity, the Circular is also made available on this office website:www.sscner.org.in

Description and Job requirement for Accounts Officer post on deputation basis in SSC(NER), Guwahati-781006:

- Name of Post : Accounts Officer
- No. of post : 1(one)
- Scale of Pay : PB-2: Rs.9300-34800 with GP of Rs.4800/- as per 6 CPC
Level-8: Rs.47600-151100 in Pay Matrix under 7 CPC
- Method of Appointment : Transfer on deputation basis.
- Eligibility : (i) Section Officers of Central Secretariat or Officers holding post in the equivalent grade with at least three years service in the pre-revised Pay Band PB-2: Rs.9300-34800 with GP Rs.4800/- [Level-8: Rs.47600-151100 in Pay Matrix under 7 CPC] who have undergone training in Cash and Accounts at ISTM or equivalent and possessing experience in Cash, Accounts and Budget Work.
OR
(ii) Officers under the Central Government holding analogous posts of Junior Accounts Officer or Accountant or equivalent in the pre-revised Band of Rs.9300-34800/-+ GP Rs.4200/- with at least five years service in the grades.
OR
(iii) Accounts and Audit Officers or S.A.S. Accountants with at least five years service in the grade from any of the organized Accounts departments.
- Period of Deputation : 3 years at the initial stage.