



File no. SSCG.D-29013/1/2013-Admn

144-145-146

Dated: 28.01.2019.

भारत सरकार  
कर्मचारी चयन आयोग (उत्तर पूर्व क्षेत्र)  
कार्मिक, लोक शिकायत और पेंशन मंत्रालय,  
हाउसफेड परिसर, वेस्ट एंड ब्लॉक,  
बेलतला बशिष्ठ रोड़, दिसपुर, गुवाहाटी -781 006

Government of India  
Staff Selection Commission (NER)  
Ministry of Personnel, Public Grievances & Pensions,  
HouseFed Complex, West End Block,  
Beltola Basistha Road, Dispur, Guwahati-781006.

**SHORT NOTICE**  
**NOTICE INVITING TENDER**

On behalf of President of India, the Regional Director, Staff Selection Commission (NER), Guwahati (Assam), invites Sealed Tender/Quotation from reputed firms accompanied with earnest money of Rs.80,000/- (Rupees Eighty thousand) only (unless otherwise exempted as per new Public Procurement Policy notified by M/o Micro, Small and Medium Enterprises) payable in Demand Draft/Pay Order drawn in favour of the Regional Director, Staff Selection Commission (NER), Guwahati on any nationalized bank at Guwahati for services relating to Data Processing and related printing works for examination and various recruitment activities. The Tender/Quotation duly completed in prescribed format (details Notice is available in the website [www.sscner.org.in](http://www.sscner.org.in)) will be received up to **15:00 Hours on 11.02.2019** and will be opened on the same day at 15:30 hrs amidst those Bidders present for the same. Tenders received beyond the given last date and time without earnest money will be rejected outright.

Tender Document can be obtained from Information/Facilitation Counter of Staff Selection Commission (NER), Guwahati – 781 006 on all working days between 11.00 AM and 04.00 PM on or before **11.02.2019** (at 15:00 Hours). Tender Document can also be downloaded from the website of this Regional Office i.e. [www.sscner.org.in](http://www.sscner.org.in).

Regional Director (NER)  
Staff Selection Commission, Guwahati.

Copy to :

1. The Editor, Assam Tribune, G.N.B.Road, Silpukhuri, Guwahati-781003 with a request to publish this short notice on their esteemed daily at the earliest please.
2. The Editor, Asomiya Pratidin Maniram Dewan Road, Voltas Lane, Silpukhuri, Guwahati-781003 with a request on publish this short notice to their esteemed daily at the earliest please.
3. The Editor, Purbanchal Prahari (Hindi), G.S.Publications, G.S.Road, Ulubari, Guwahati-781007 with a request on publish this short notice to their esteemed daily at the earliest please.

Regional Director (NER)  
Staff Selection Commission, Guwahati.



भारत सरकार/Government of India  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
Ministry of Personnel, Public Grievances & Pensions  
(कार्मिक तथा प्रशिक्षण विभाग/Department of Personnel & Training)

कर्मचारी चयन आयोग (उत्तर पूर्व क्षेत्र)  
STAFF SELECTION COMMISSION  
(North Eastern Region)

क्षेत्रीय निदेशक(उ.पू.क्षे.) का कार्यालय,  
हाउसफेड कॉम्प्लेक्स, पहला मंजिल, वेस्ट एंड बिल्डिंग ब्लॉक, वेलतला- बशिष्ठ रोड, दिसपुर, गुवाहाटी-781006।

Office of the Regional Director (NER)  
Housefed Complex, 1<sup>st</sup> floor, West End Building Block, Beltola-Basistha Road, Dispur, Guwahati-781006.  
तार/Tel:0361-2224779/2228929. फेक्स/FAX-0361-2224779.

वेबसाइट/Website:www.sscner.org.in ई-मेल/E-mail: sscnergawahati@gmail.com.



**Request for Proposal (RFP)**

for

**“Services Relating to Data Processing of Manual and Online Applications for Various Examinations and Related Activities”**

in

**Staff Selection Commission (North-Eastern Region), Guwahati**

**Closing Date & Time: 11.02.2019 at 15.00 Hours.**

RFP No: SSCG.D-29013/1/2013-Admn Dated: 10.02.2019

Name of Bidder :

\_\_\_\_\_

Address :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Price Rs. 1000/-

Signature of Bidder

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CHECK LIST FOR BIDDERS / APPLICANTS

1. RFP contains **41 pages** including the cover page. Please check that all pages are intact in the document.
2. The Bidder should ensure that all pages of this RFP document are duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the Bidder. Any other document and papers submitted in this RFP should also be signed by the authorized signatory under his signature with official seal wherever applicable.
3. The following documents form part of the RFP and should be submitted along with RFP:

Sl. No	Documents to be submitted	Documents submitted	
		Yes/No	Page No.
1	Technical Bid as per Annexure -B		
2	Financial Bid as per Annexure -C		
3	Letter of Authorization for attending Bid opening as per Annexure -E		
4	Particulars of Bidder as per Annexure -F		
5	List of Important Clients		
6	Any other document in support of the Bid		